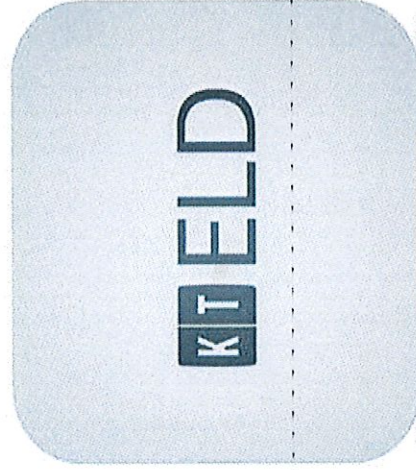
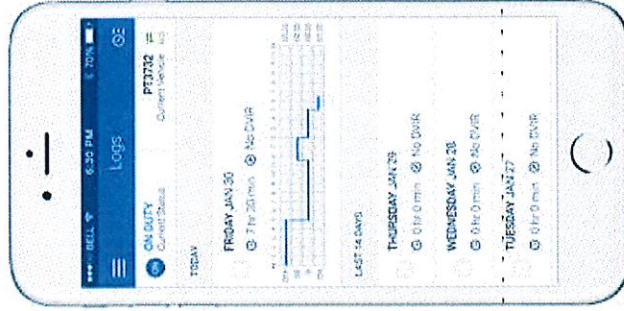




Getting Started with the KeepTruckin ELD



Important: Per FMCSA rules, this guide must be kept in the vehicle at all times.

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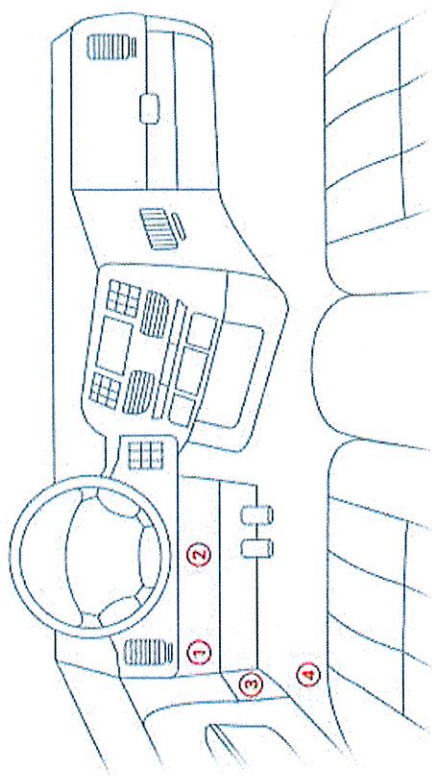
Before You Drive

ELD Install the KeepTruckin ELD in your vehicle

- ① With the engine off, locate the diagnostic port inside the vehicle. The diagnostic port is generally located in one of four places:

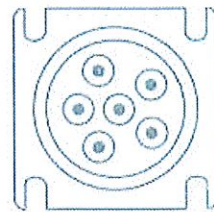
1. Underneath the left side of the dash
2. Underneath the steering wheel
3. Near the driver's left kick panel
4. Below the driver's seat

If you are using a model year 2013 or newer Mack or Volvo truck, please refer to the supplemental installation instructions at support.keeptruckin.com

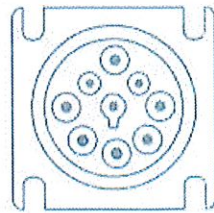


- ② Attach the cable to the vehicle's diagnostic port, which will look like one of the three ports shown below.
Note that the KeepTruckin ELD may have been shipped with a 'Y-cable', which will allow the cable to be installed behind a panel, hidden from view.

Heavy duty vehicles



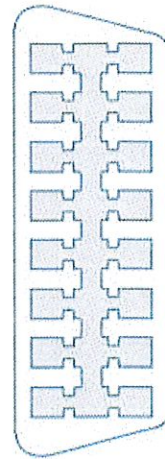
6-pin



9-pin

For 6-pin and 9-pin ports, ensure the cable is secured by turning the collar clockwise to lock it in place.

Light and medium duty vehicles

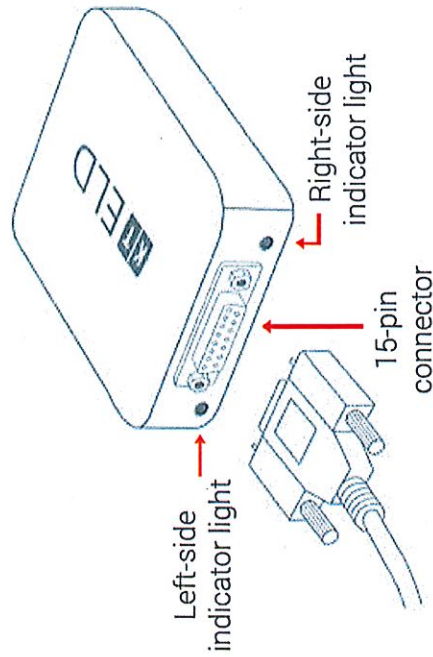


OBDII

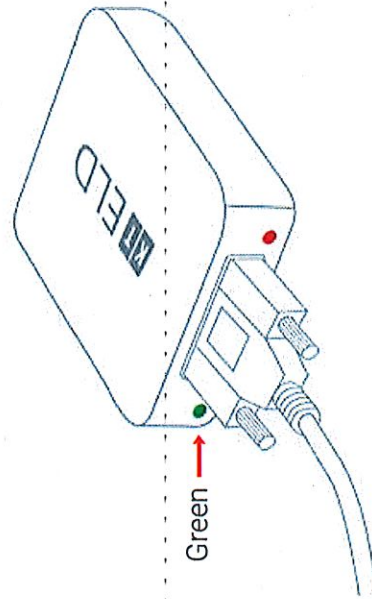


Install the KeepTruckin ELD in your vehicle

- 3 Attach the other side of the cable to the KeepTruckin ELD. Screw down the thumbscrews on the 15-pin connector to secure the cable to the ELD.



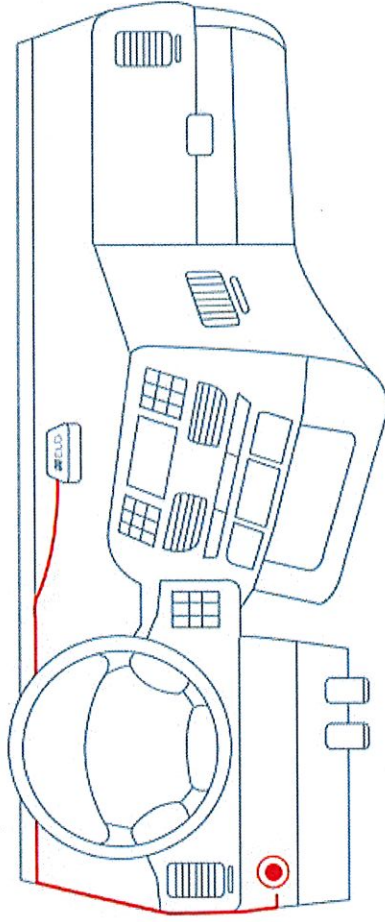
- 4 Once plugged in, the indicator lights will flash momentarily before turning solid red. After approximately one minute, the left-side indicator light will turn green, indicating a successful GPS connection. If this does not occur, try moving the ELD to increase exposure to the sky.





Install the KeepTruckin ELD in your vehicle

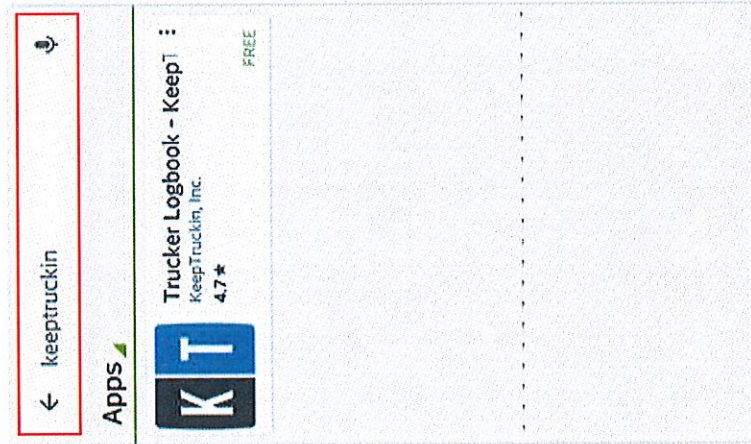
- 5 Choose a spot on the top of the dashboard to mount your ELD. The mounting spot should be near the windshield, but away from any vents or electrical components that may cause interference.



- 6 Before you mount the ELD, use the provided alcohol swab to clean the mounting area.
- 7 Remove the backing from the adhesive strip and mount the ELD to the cleaned area.

Download the KeepTruckin App for Android devices

- 1 Search for "KeepTruckin" in the Google Play Store for Android phones and tablets.



- 2 Tap on  to download the app.

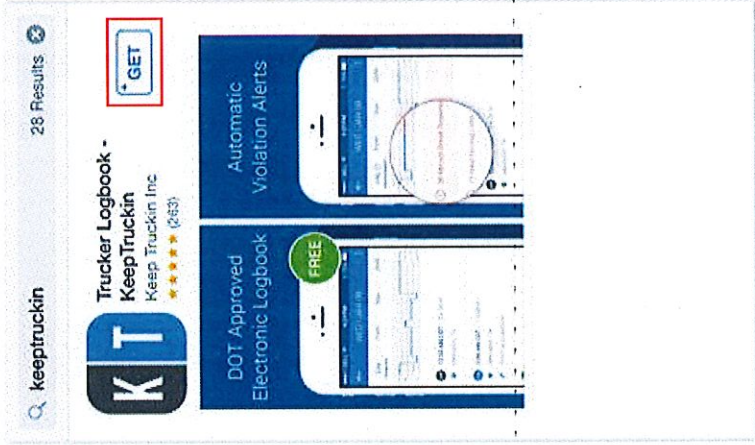
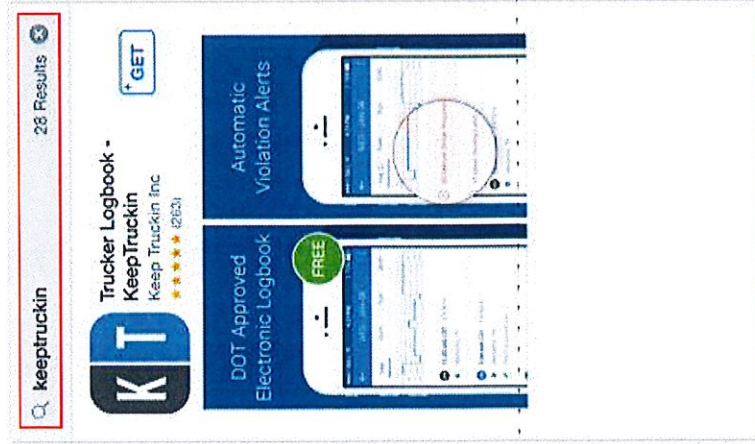


Download the KeepTruckin App for Apple devices

① Search for "KeepTruckin" in the App Store for iPhones and iPads.

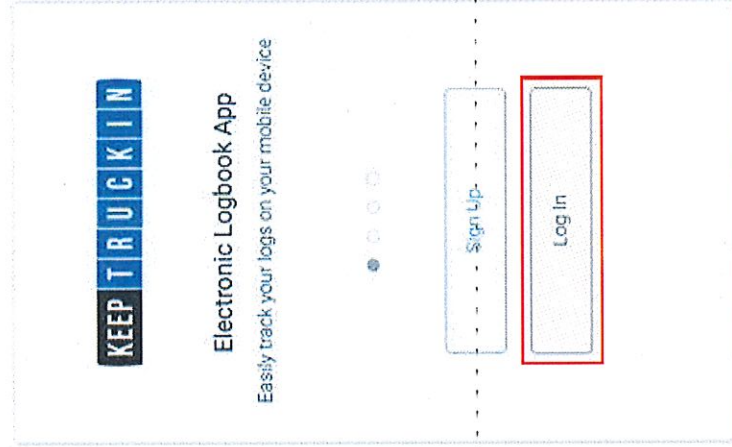
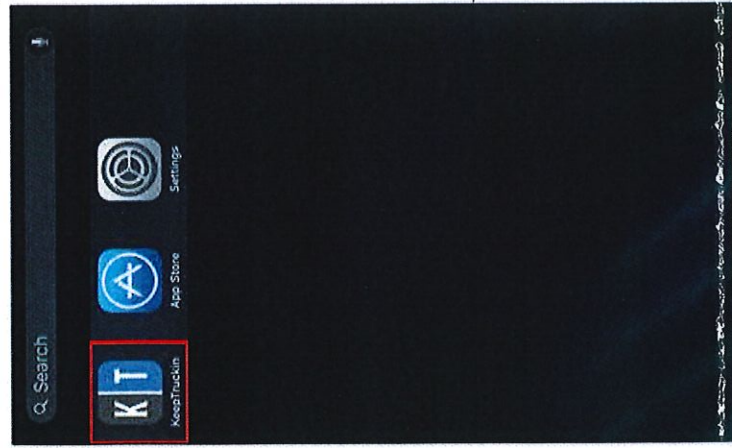
② Tap on the  icon.

③ Then tap on the  button.



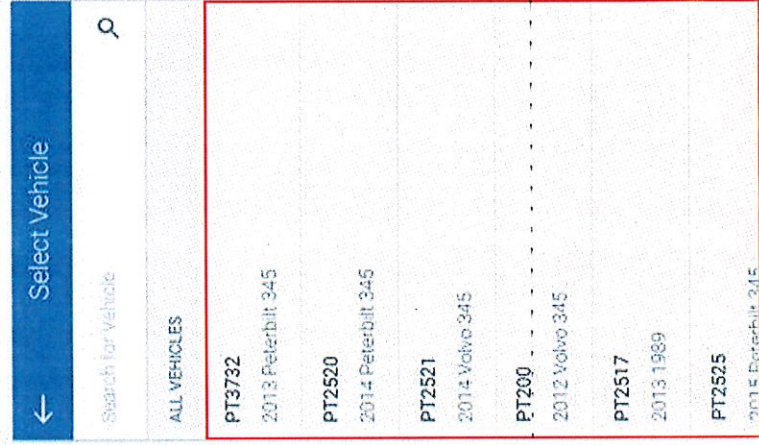
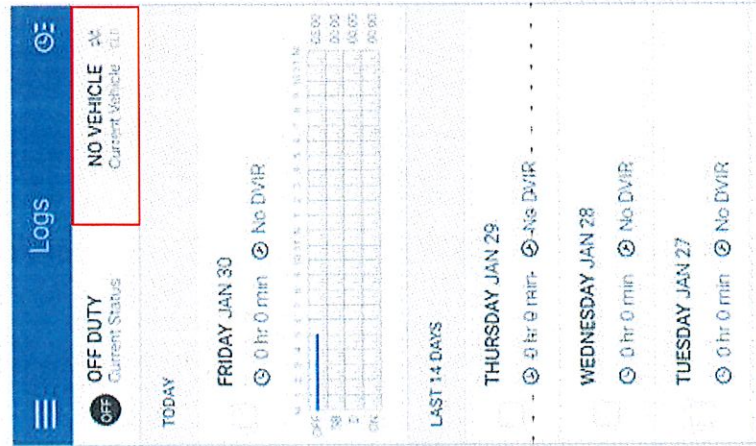
Login to the KeepTruckin App

- 1 Open the KeepTruckin App from your device's home screen.
- 2 Select .
- 3 Enter your email / username and password. If you do not have a KeepTruckin account, contact your fleet manager.



Connect your mobile device to the KeepTruckin ELD

- 1 On the main Logs screen, tap **NO VEHICLE** to connect with your vehicle's ELD.
- 2 A list of your company's vehicles will appear. Select the vehicle that you want to connect to.

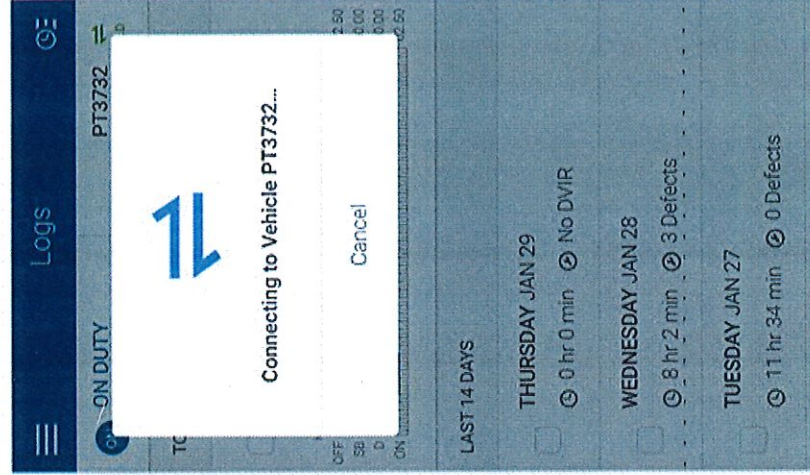


If you do not see the vehicle selection menu in the KeepTruckin App, contact your fleet manager to ensure that your company has enabled your KeepTruckin account for ELD mode or contact support@keeptruckin.com



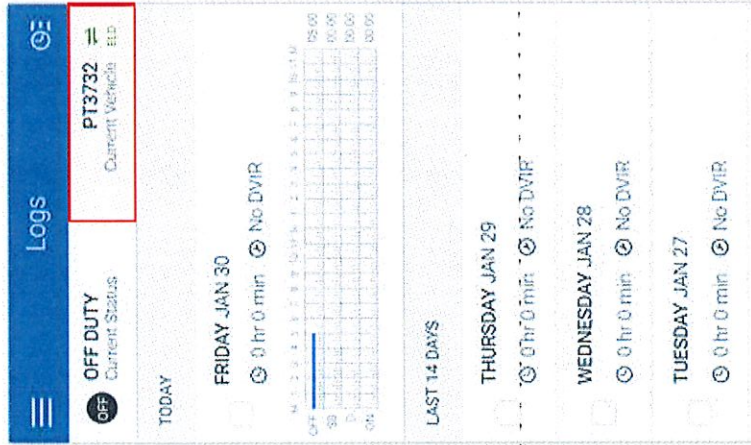
Connect your mobile device to the KeepTruckin ELD

- 3 Your device will automatically attempt to connect to the vehicle's ELD using Bluetooth.

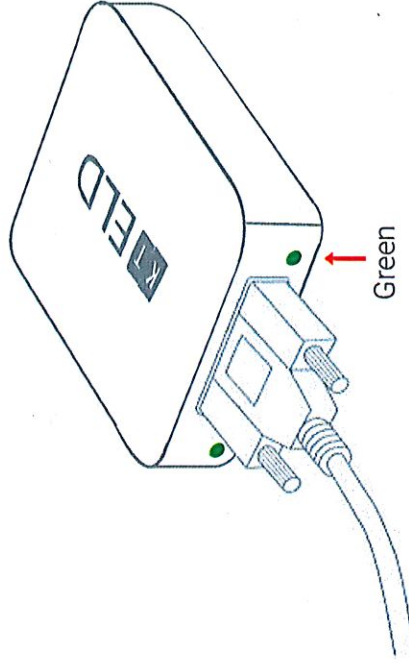


Connect your mobile device to the KeepTruckin ELD

- 4 A green icon  will appear at the top right of the main Logs screen to indicate a successful connection.



- 5 The right-side indicator light on the ELD will become solid green.



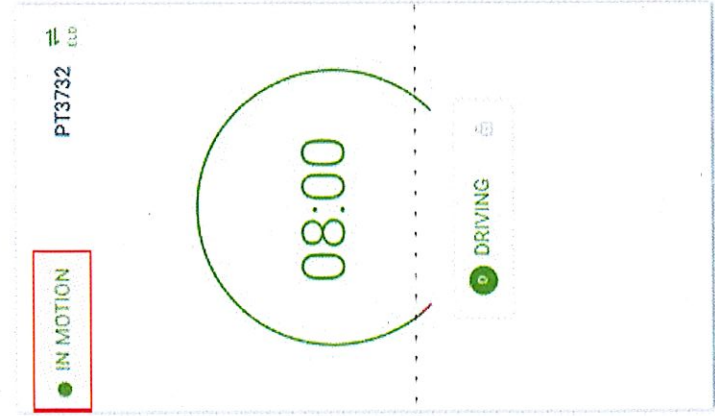
Now that you are connected to your vehicle's ELD, your driving time will be automatically recorded.

Use Keep Truckin on the Road

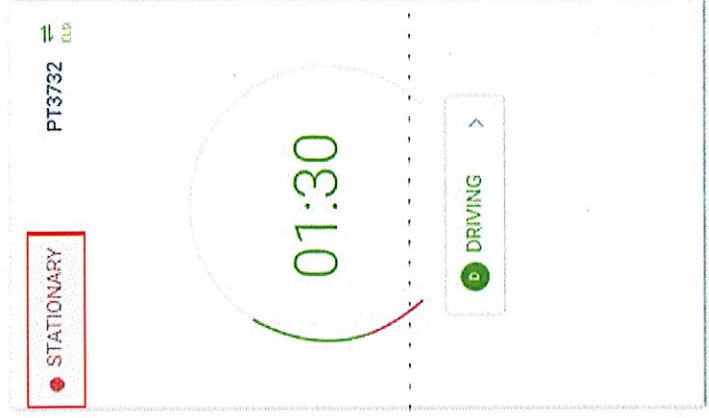
Record Hours of Service with the KeepTruckin ELD

Once you have connected your mobile device to the KeepTruckin ELD, your driving time will be automatically recorded.

- ① When your vehicle is moving at 5 MPH or greater, KeepTruckin considers the vehicle to be **IN MOTION** and your duty status will automatically be set to **Driving**.
- ② At 0 MPH, the vehicle is considered **STATIONARY**.

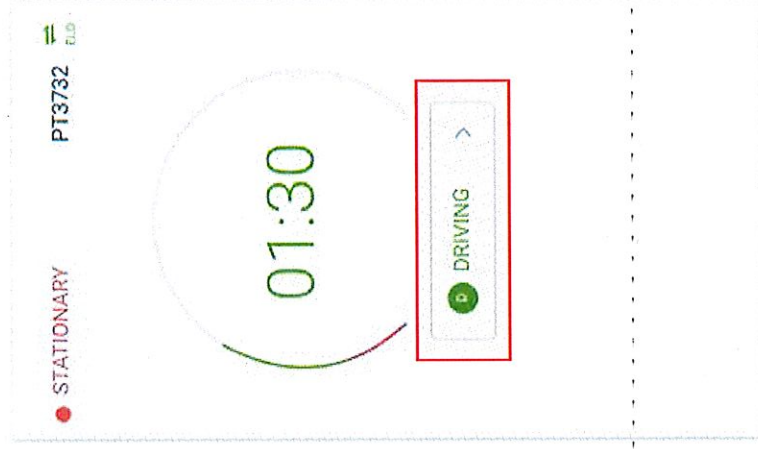


While In Motion, you will not be able to access your logs or any other part of the app.



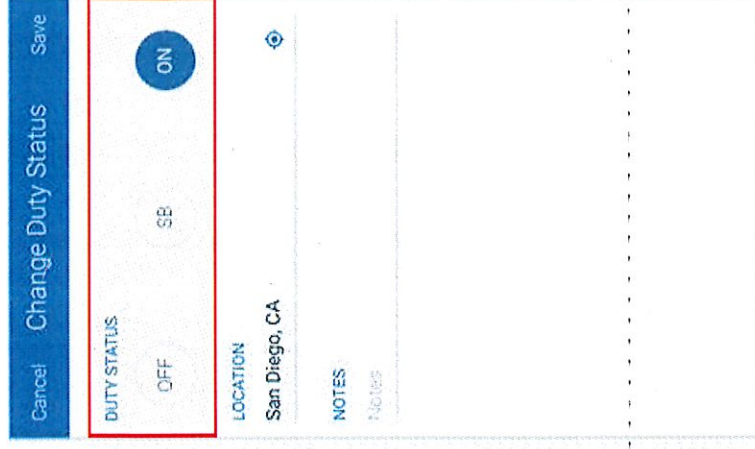
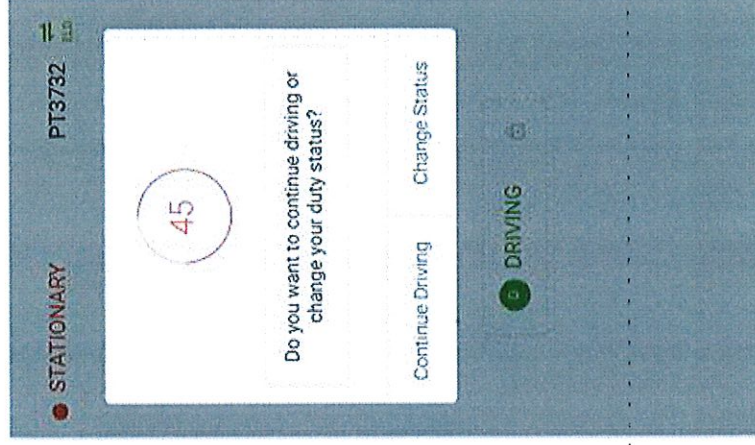
L Record Hours of Service with the KeepTruckin ELD

- When **STATIONARY**, you can change your duty status by tapping **DRIVING** and selecting one of the alternate duty statuses listed.



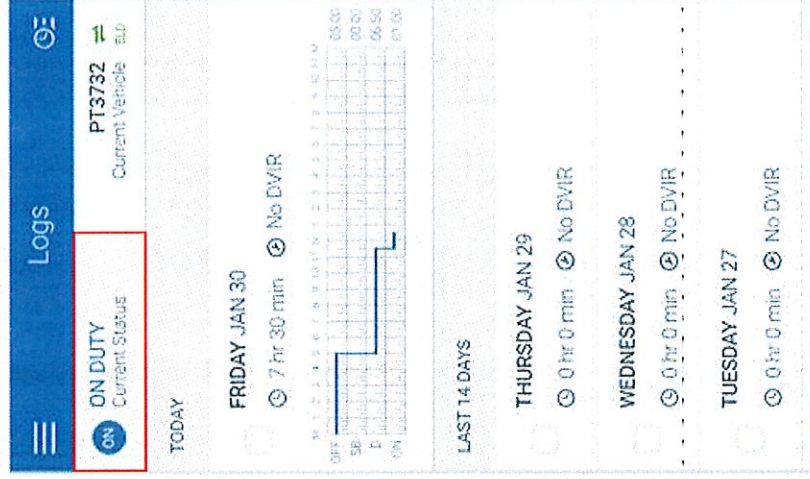
④ Record Hours of Service with the KeepTruckin ELD

- ④ If the vehicle remains **STATIONARY** for five minutes, a pop-up window will appear that asks if you would like to change your duty status. If nothing is selected, your duty status will automatically be changed to **On Duty**.



➡ Change your current duty status

- ① On the main Logs screen tap the **Current Status** bar.



➡ Change your current duty status

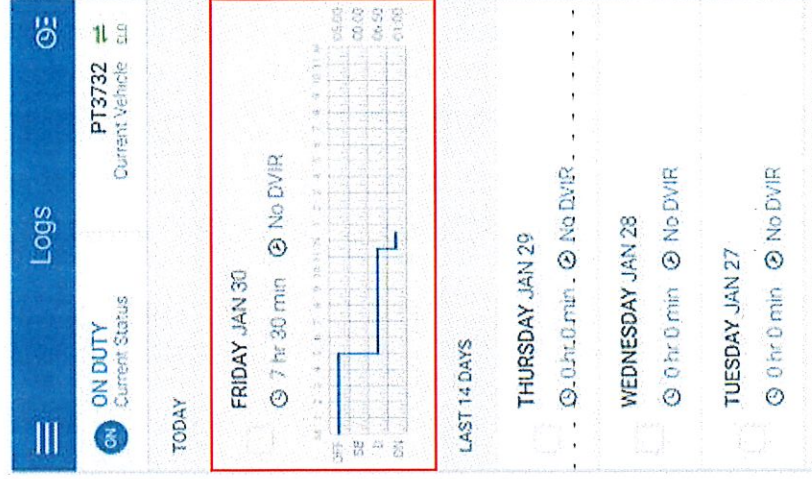
- ➊ When you are not driving a vehicle, you can update your current duty status to **Off Duty**, **Sleeper Berth**, or **On Duty**.
- ➋ Tap on the **Location** field to enter your current location. You may tap on the 📍 to look up your location.
- ➌ Enter **Notes**, such as "Lunch Break" or "Pre-Trip Inspection".

The screenshot shows a mobile application interface for updating duty status. At the top, there is a blue header bar with the text 'Cancel', 'Update Duty Status', and 'Save'. Below the header, the form is divided into three sections: 'DUTY STATUS', 'LOCATION', and 'NOTES'. The 'DUTY STATUS' section has three radio buttons: 'OFF' (selected), 'SB', and 'ON'. The 'LOCATION' section has a text field containing 'San Diego, CA' and a location pin icon. The 'NOTES' section has a text field containing 'Lunch Break'. Three blue arrows point from the instructions in the list to the corresponding fields in the form: one to the 'OFF' button, one to the 'LOCATION' field, and one to the 'NOTES' field.

Insert a past duty status

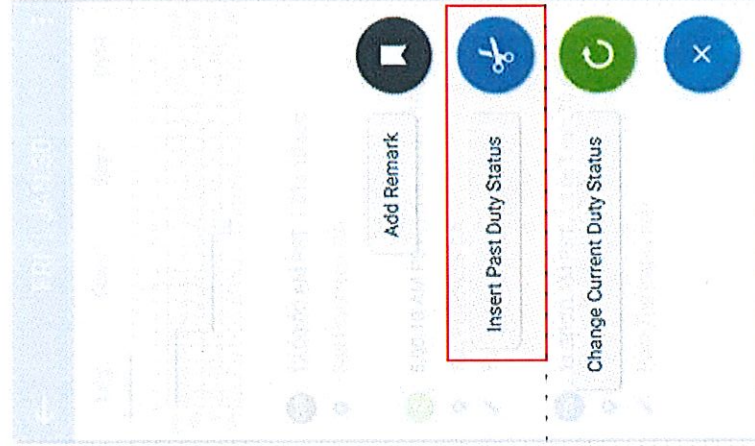
If you forgot to change your duty status in the past, you can go back and insert a past duty status.

- ① On the main Logs screen, select the day that you would like to edit.





- 3 Select **Insert Past Duty Status**  from the pop-up list.



Insert a past duty status

- 4 Set the **Start Time** and **End Time** by entering time in the fields or dragging the sliders.

Cancel Insert Duty Status Save

START TIME 4:00:00 AM PST **END TIME** 5:00:10 AM PST

DUTY STATUS OFF SB ON

LOCATION Location

NOTES

Cancel Insert Duty Status Save

Start Time

H	M	S
3	45	59
4	00	00
5	15	01

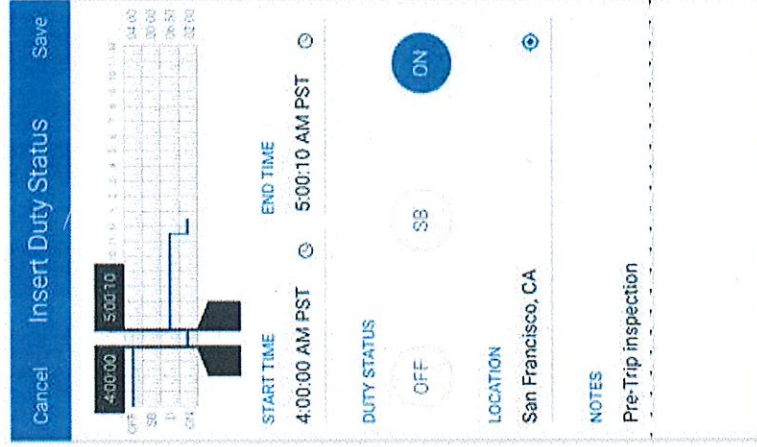
AM PM

Cancel Done

NOTES

Insert a past duty status

- ⑤ Select Off Duty, Sleeper Berth, or On Duty.
- ⑥ Tap on the **Location** field to enter your location.
You may tap on the  to look up your location.
- ⑦ Enter **Notes**, such as "Lunch Break" or "Pre-Trip Inspection".



The screenshot shows the 'Insert Duty Status' form with a blue header bar containing 'Cancel', 'Insert Duty Status', and 'Save' buttons. The form includes a calendar grid at the top with a date range from 4:00:00 to 5:00:10. Below the calendar, there are fields for 'START TIME' (4:00:00 AM PST), 'END TIME' (5:00:10 AM PST), 'DUTY STATUS' (with buttons for OFF, SB, and ON), 'LOCATION' (San Francisco, CA), and 'NOTES' (Pre-Trip inspection). Three blue arrows point from the instructions to the form: one from step 5 to the 'DUTY STATUS' buttons, one from step 6 to the 'LOCATION' field, and one from step 7 to the 'NOTES' field.

Create a Vehicle Inspection Report (DVIR)

You can use KeepTruckin to create a Vehicle Inspection Report (DVIR).

- ① From the main **Logs** screen, select the day for which you would like to create a Vehicle Inspection Report.
- ② Select the **DVIR** tab at the top-right.
- ③ Tap on the  in the lower right corner.



Create a Vehicle Inspection Report (DVIR)

- 4 Fill out the required fields in the **General** tab.

Cancel	New DVIR	Save
General	Vehicle	Sign
TIME		
4:00 AM PST		
CARRIER		
Joe's Transportation		
LOCATION		
San Francisco, CA		
ODOMETER		
56,804		

Create a Vehicle Inspection Report (DVIR)

- 5 Select the **Vehicle** tab on top to fill out the relevant fields.

- 6 To add any defects found, tap on





The screenshot shows the DVIR form with the following structure:

- Top Bar:** Cancel | Edit DVIR | Save
- General Tab:** Selected. Contains fields for VEHICLE (PT3732) and TRAILERS (T47245). Below each field is a radio button labeled "No Defects Found".
- Buttons:** Below the "No Defects Found" radio buttons are two buttons: "+ Add/Remove Vehicle Defects" (highlighted with a red box) and "+ Add/Remove Trailer Defects".

Create a Vehicle Inspection Report (DVIR)

- ⑦ Select defects from the list and add any relevant comments.

- ⑧ Tap **Done**.

Cancel	Add Defects	Done
☐	Other	
☐	Air Compressor	
☐	Air Lines	
☐	Battery	
☒	Belts & Hoses Broken	
☐	Body	
☐	Brake Accessories	
☐	Clutch	
☐	Coupling Devices	



Create a Vehicle Inspection Report (DVIR)

- ⑨ Select the **Sign** tab on top to sign the Vehicle Inspection Report electronically.
- ⑩ Check the box if the defects were corrected, or if they need not be corrected.
- ⑪ Select  and sign with your finger.
- ⑫ Tap  to complete the Vehicle Inspection Report.





Sign your logs

Remember to sign your logs at the end of each day.

- 1 From the main Logs screen, tap on the day you would like to sign.
- 2 Select the Sign tab on top.



Sign your logs

- ③ Select **Sign Log** and sign with your finger.

← FRI | JAN 30 ⋮

Log Form Sign DVIR

I certify these entries are true and correct

Sign Log

- ④ Tap **Save** to finish.

Cancel Sign Log Save

I certify these entries are true and correct

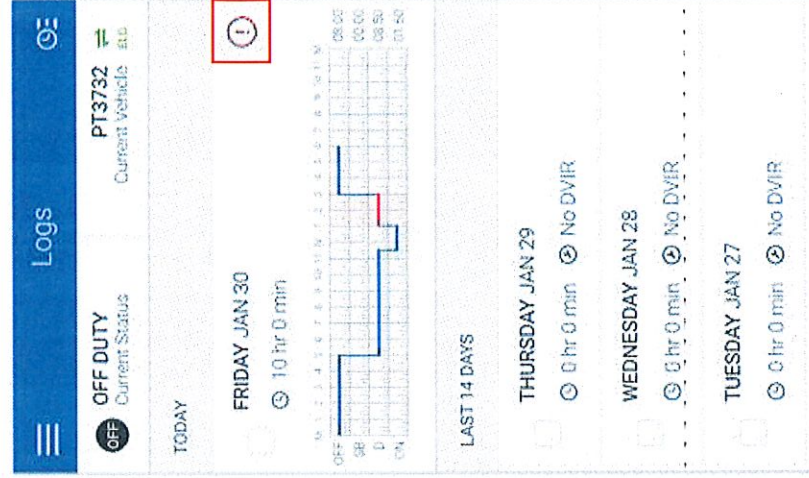
Sue Dyer

Clear Signature

Useful Tools

❗ Find errors in your logs

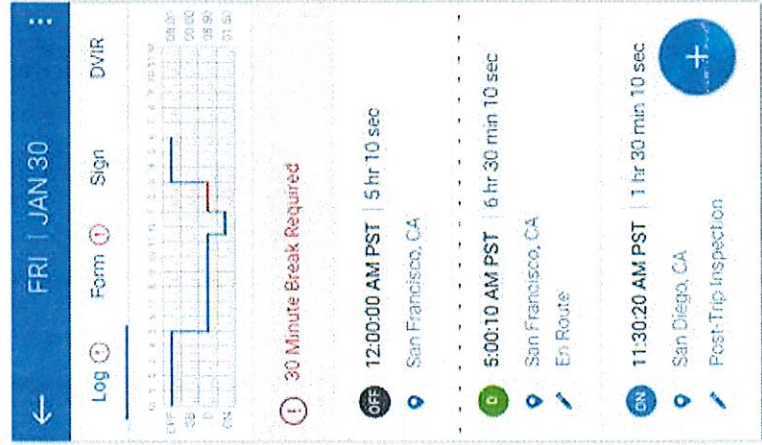
- 1 A red exclamation mark ❗ on the main Logs screen indicates that your log has an **Hours of Service** violation or a **Form and Manner** error.



❗ Find errors in your logs

② Hours of Service Violations

A red line on your log graph indicates that you drove beyond the time allowed by the Hours of Service rules.



③ Form and Manner Errors

A red exclamation mark ❗ on the Form tab indicates that you are missing required information such as total distance driven or shipping document numbers.

The screenshot shows the 'Form' tab for Friday, January 30. At the top, there are tabs for 'Log', 'Form', 'Sign', and 'DVIR'. The 'Form' tab is active, displaying a form with several fields. The 'Distance' field is marked with a red exclamation mark and contains the text 'None'. The 'Shipping Documents' field is also marked with a red exclamation mark and contains the text 'None'. Other fields include 'Vehicles' (PT3732), 'Trailers' (AB23), 'Driver' (John Smith | ID 1234), 'CARRIER', and 'Carrier' (Ingle Trucks).



Accept or reject your fleet manager's log edits

- 1 Log edits made by your fleet manager will be listed in yellow under the **Log Edits** section on the main **Logs** screen.
- 2 Select a log edit from this list to view the changes.



Logs



 OFF DUTY
Current Status

PT3732
Current Vehicle

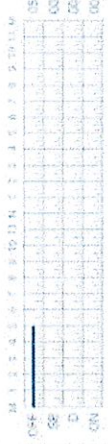
ELB

LOG EDITS

MONDAY JAN 26
Created by Steve Marshal

TODAY

FRIDAY JAN 30
0 hr 0 min No DVIR



LAST 14 DAYS

THURSDAY JAN 29
0 hr 0 min No DVIR

WEDNESDAY JAN 28



- ← MON | JAN 26

Edited Log

Current Log

January 26, 2013

Driver's Daily Log

DATE: 1/26/13

Driver: John Swartz

Company: 428 Inc

Owner: 428 Inc

Phone: 428-4377

Time	Location	Activity	Notes
07:00	428 Inc	Start of shift	
07:15	428 Inc	Start of shift	
07:30	428 Inc	Start of shift	
07:45	428 Inc	Start of shift	
08:00	428 Inc	Start of shift	
08:15	428 Inc	Start of shift	
08:30	428 Inc	Start of shift	
08:45	428 Inc	Start of shift	
09:00	428 Inc	Start of shift	
09:15	428 Inc	Start of shift	
09:30	428 Inc	Start of shift	
09:45	428 Inc	Start of shift	
10:00	428 Inc	Start of shift	
10:15	428 Inc	Start of shift	
10:30	428 Inc	Start of shift	
10:45	428 Inc	Start of shift	
11:00	428 Inc	Start of shift	
11:15	428 Inc	Start of shift	
11:30	428 Inc	Start of shift	
11:45	428 Inc	Start of shift	
12:00	428 Inc	Start of shift	
12:15	428 Inc	Start of shift	
12:30	428 Inc	Start of shift	
12:45	428 Inc	Start of shift	
13:00	428 Inc	Start of shift	
13:15	428 Inc	Start of shift	
13:30	428 Inc	Start of shift	
13:45	428 Inc	Start of shift	
14:00	428 Inc	Start of shift	
14:15	428 Inc	Start of shift	
14:30	428 Inc	Start of shift	
14:45	428 Inc	Start of shift	
15:00	428 Inc	Start of shift	
15:15	428 Inc	Start of shift	
15:30	428 Inc	Start of shift	
15:45	428 Inc	Start of shift	
16:00	428 Inc	Start of shift	
16:15	428 Inc	Start of shift	
16:30	428 Inc	Start of shift	
16:45	428 Inc	Start of shift	
17:00	428 Inc	Start of shift	
17:15	428 Inc	Start of shift	
17:30	428 Inc	Start of shift	
17:45	428 Inc	Start of shift	
18:00	428 Inc	Start of shift	
18:15	428 Inc	Start of shift	
18:30	428 Inc	Start of shift	
18:45	428 Inc	Start of shift	
19:00	428 Inc	Start of shift	
19:15	428 Inc	Start of shift	
19:30	428 Inc	Start of shift	
19:45	428 Inc	Start of shift	
20:00	428 Inc	Start of shift	
20:15	428 Inc	Start of shift	
20:30	428 Inc	Start of shift	
20:45	428 Inc	Start of shift	
21:00	428 Inc	Start of shift	
21:15	428 Inc	Start of shift	
21:30	428 Inc	Start of shift	
21:45	428 Inc	Start of shift	
22:00	428 Inc	Start of shift	
22:15	428 Inc	Start of shift	
22:30	428 Inc	Start of shift	
22:45	428 Inc	Start of shift	
23:00	428 Inc	Start of shift	
23:15	428 Inc	Start of shift	
23:30	428 Inc	Start of shift	
23:45	428 Inc	Start of shift	
24:00	428 Inc	Start of shift	

1. I hereby certify that the information provided is true and correct.

Signature: _____

Let an officer inspect your logs

KeepTruckin provides an easy way for officers to inspect your logs.

- 1 Tap on the menu  icon on the top left.
- 2 Select **DOT Inspection Mode** from the menu.



Let an officer inspect your logs

- ③ To let an officer inspect your logs directly from your device, tap .
- ④ Your logs will appear on the screen in the standard format. Hand the officer your mobile device.



The screenshot shows the 'DOT Inspection Mode' screen. At the top, there is a blue header with a hamburger menu icon and the text 'DOT Inspection Mode'. Below the header, the main content area is divided into two sections. The first section is titled 'Inspect logs for previous 7 days + today' and contains the instruction 'Select 'Begin Inspection' and hand your phone to the officer'. A button labeled 'Begin Inspection' is highlighted with a red rectangular border. The second section is titled 'Send logs for previous 7 days + today' and contains the instruction 'Fax or email your logs to the officer if they request a paper copy of your logs'. A button labeled 'Send Logs' is located below this instruction. At the bottom of the screen, there is a footer with the text 'KeepTruckin logs are compliant with FMCSA regulation CFR 395.8 Driver's Record of Duty Status.' and 'On July 10th, 2014, the FMCSA released the'.



- ←

JAN 26

MON

→

January 26, 2017

DIRECT'S DAILY LOG

Name: John Stivers

City: LA Sta: 2016

County: San Diego State: California, CA

Shipping Date: 01/26/17

Station	Start (MST)	Duration	Latitude	Notes
1. CP 2016	11:00:00 AM	7:00:00 AM - 7:00:00 PM	32.866667 N	Station 2016
2. CP 2016	4:29:17 AM	4:15:22 PM, 5:00 AM	32.866667 N	Power Up, 1st Run, 2nd Run
3. CP 2016	11:30:00 AM	1:00:00 PM	32.866667 N	1st Run, 2nd Run
4. CP 2016	4:30:00 PM	4:45:00 PM	32.866667 N	1st Run, 2nd Run
5. CP 2016	4:45:00 PM	4:55:00 PM	32.866667 N	1st Run, 2nd Run
6. CP 2016	4:55:00 PM	5:00:00 PM	32.866667 N	1st Run, 2nd Run
7. CP 2016	5:00:00 PM	5:05:00 PM	32.866667 N	1st Run, 2nd Run

Station	Start (MST)	Duration	Latitude	Notes
1. CP 2016	11:00:00 AM	7:00:00 AM - 7:00:00 PM	32.866667 N	Station 2016
2. CP 2016	4:29:17 AM	4:15:22 PM, 5:00 AM	32.866667 N	Power Up, 1st Run, 2nd Run
3. CP 2016	11:30:00 AM	1:00:00 PM	32.866667 N	1st Run, 2nd Run
4. CP 2016	4:30:00 PM	4:45:00 PM	32.866667 N	1st Run, 2nd Run
5. CP 2016	4:45:00 PM	4:55:00 PM	32.866667 N	1st Run, 2nd Run
6. CP 2016	4:55:00 PM	5:00:00 PM	32.866667 N	1st Run, 2nd Run
7. CP 2016	5:00:00 PM	5:05:00 PM	32.866667 N	1st Run, 2nd Run

Station	Start (MST)	Duration	Latitude	Notes
1. CP 2016	11:00:00 AM	7:00:00 AM - 7:00:00 PM	32.866667 N	Station 2016
2. CP 2016	4:29:17 AM	4:15:22 PM, 5:00 AM	32.866667 N	Power Up, 1st Run, 2nd Run
3. CP 2016	11:30:00 AM	1:00:00 PM	32.866667 N	1st Run, 2nd Run
4. CP 2016	4:30:00 PM	4:45:00 PM	32.866667 N	1st Run, 2nd Run
5. CP 2016	4:45:00 PM	4:55:00 PM	32.866667 N	1st Run, 2nd Run
6. CP 2016	4:55:00 PM	5:00:00 PM	32.866667 N	1st Run, 2nd Run
7. CP 2016	5:00:00 PM	5:05:00 PM	32.866667 N	1st Run, 2nd Run

Station	Start (MST)	Duration	Latitude	Notes
1. CP 2016	11:00:00 AM	7:00:00 AM - 7:00:00 PM	32.866667 N	Station 2016
2. CP 2016	4:29:17 AM	4:15:22 PM, 5:00 AM	32.866667 N	Power Up, 1st Run, 2nd Run
3. CP 2016	11:30:00 AM	1:00:00 PM	32.866667 N	1st Run, 2nd Run
4. CP 2016	4:30:00 PM	4:45:00 PM	32.866667 N	1st Run, 2nd Run
5. CP 2016	4:45:00 PM	4:55:00 PM	32.866667 N	1st Run, 2nd Run
6. CP 2016	4:55:00 PM	5:00:00 PM	32.866667 N	1st Run, 2nd Run
7. CP 2016	5:00:00 PM	5:05:00 PM	32.866667 N	1st Run, 2nd Run

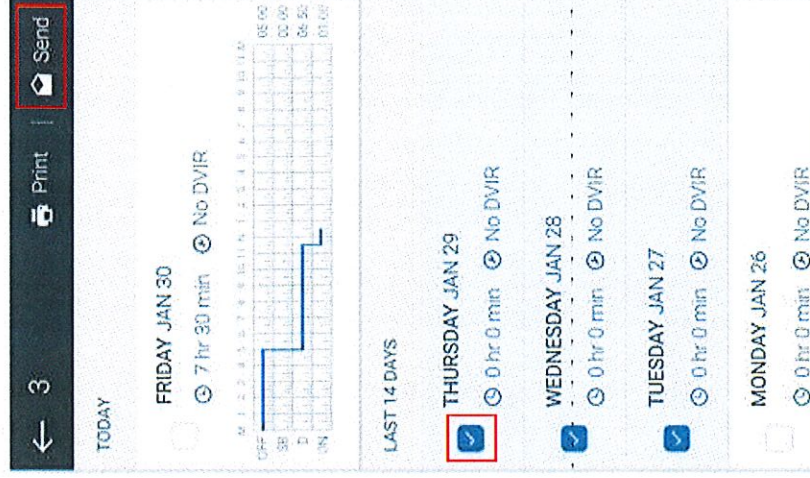
Station	Start (MST)	Duration	Latitude	Notes
1. CP 2016	11:00:00 AM	7:00:00 AM - 7:00:00 PM	32.866667 N	Station 2016
2. CP 2016	4:29:17 AM	4:15:22 PM, 5:00 AM	32.866667 N	Power Up, 1st Run, 2nd Run
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4. CP 2016	4:30:00 PM	4:45:00 PM	32.866667 N	1st Run, 2nd Run
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3. CP 2016	11:30:00 AM	1:00:00 PM	32.866667 N	1st Run, 2nd Run
4.				

Email or fax your logs

KeepTruckin allows you to email or fax your logs from the app.

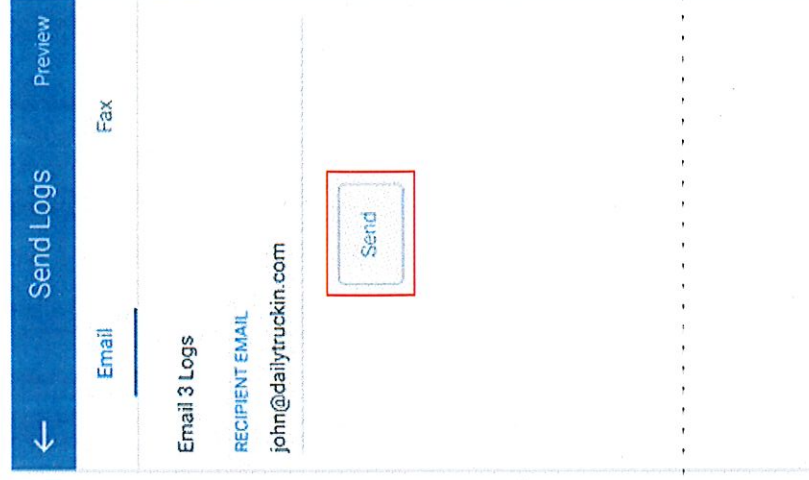
- 1 From the main Logs screen, tap the checkbox next to each log you want to send.
- 2 Tap the  button in the upper right corner.



The screenshot shows the 'Logs' screen in the KeepTruckin app. At the top, there is a navigation bar with a back arrow, a '3' (likely a count of selected logs), a 'Print' icon, and a 'Send' button (highlighted with a red box). Below the navigation bar, the logs are listed by date. The first log is for 'FRIDAY JAN 30' with a duration of '7 hr 30 min' and a status of 'No DVIR'. It includes a small graph showing the log's activity. Below this, there is a section for 'LAST 14 DAYS' which lists logs for 'THURSDAY JAN 29', 'WEDNESDAY JAN 28', 'TUESDAY JAN 27', and 'MONDAY JAN 26'. Each of these logs has a blue checkmark in a box next to it, indicating they are selected. Each log also shows a duration of '0 hr 0 min' and a status of 'No DVIR'.

Email or fax your logs

- ③ Enter the email address or fax number of the recipient under the appropriate tab.
- ④ Tap  to finish.



← Send Logs Preview

Email Fax

Email 3 Logs

RECIPIENT EMAIL

john@dailytruckin.com

Send



Additional Resources



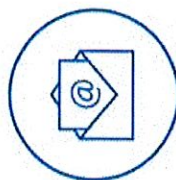
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